**TOWN OF EAST HAMPTON**

**CAPITAL COMMITTEE MEETING**

**TUESDAY, FEBRUARY 22, 2018**

**TOWN HALL MEETING ROOM**

Minutes

**Present:** Chairperson Melissa Engel, Dean Markham, Barbara Moore, Richard Brown and Marc Lambert (arrived at 10:05 am)

Also in attendance: Town Manager Michael Maniscalco, Interim Police Chief Tom Davoren, Superintendent of Schools Paul Smith, School Facility Director Don Harwood, School Business Manager Karen Asetta, School Technology Director Rich Fielding, Board of Education member Joanne Barmasse and Town Council Member Kevin Reich

**Call to Order:** Chairperson Engel called the meeting to order at 10:00 a.m. in the Town Hall Meeting Room

**Approval of Minutes:**

A motion was made by Dr. Brown, seconded by Mr. Markham, to approve the minutes of February 7, 2018 as written. Voted (4-0)

**Public Remarks:**

Paul Smith, Superintendent of Schools, commented that the Board of Education is looking at additional school security features with interior door locks for the Memorial, Center and Middle Schools. The High School has already been completed with the renovation. The cost would be approximately $150,000. They are looking for funding in either this year’s capital budget or in the 2018-2019 requests.

**Discussion & Possible Approval for the Establishment of an Abatement & Flooring Replacement Project for Center School Cafeteria with Existing Capital Funds**

Don Harwood provided an overview of the information presented for the Abatement & Flooring Replacement Project. No additional funds are required, the project would be comprised of existing funds bundled into one project. The memo including the details will be included with the minutes filed in the Town Clerk’s Office.

A motion was made by Ms. Moore, seconded by Dr. Brown, to approve the establishment of an Abatement & Flooring Replacement Project with current capital reserve funds for a value of $29,300 by bundling the following:

* Project # 93226 Asbestos Abatement Center School $14,000
* Project # 93250 Memorial School Media Center/Flex Space $10,000
* Project 93229 Building Access Control-Center $5,300

Voted (5-0)

**Discussion of 2018/2019 Capital Submissions – Board of Education**

Superintendent Paul Smith provided a prioritized listing of Board of Education Capital Projects. The listing will be included with the minutes filed in the Town Clerk’s Office.

It was noted that the Track Resurfacing Project was not included for funding. Some members noted their concern about this project not being funded this year.

A lengthy discussion on the Chromebook project requests took place with questions from the Committee answered by Rich Fielding.

Interim Police Chief Tom Davoren provided an overview of the focus on security issues. The first priority is training and the second priority is critical infrastructure. He noted that the Police Department can offer daily patrols of the schools at random times and can provide training for school staff.

The next Capital Committee meeting will be held on Tuesday, March 6th at 10:00 am in the Town Hall Meeting Room.

**Adjournment**

A motion was made by Ms. Moore, seconded by Mr. Markham, to adjourn the meeting at 11:25 p.m. Voted (5-0)

Respectfully submitted,

Cathy Sirois

Recording Secretary